

Message

**From:** Concur Travel [TravelWizard@concursolutions.com]  
**Sent:** 7/3/2018 4:04:12 PM  
**To:** Cirian, Mike [Cirian.Mike@epa.gov]; Gordon, Stephanie [Gordon.Stephanie@epa.gov]; Pierce, Zachary [pierce.zachary@epa.gov]; Gordon, Stephanie [Gordon.Stephanie@epa.gov]; Gordon, Stephanie [Gordon.Stephanie@epa.gov]; Pierce, Zachary [pierce.zachary@epa.gov]; Pierce, Zachary [pierce.zachary@epa.gov]; Rodriguez, Emily [Rodriguez.Emily@epa.gov]; Bruinsma, Daniel [Bruinsma.Daniel@epa.gov]  
**Subject:** Concur Itinerary 07/15/2018: HOTEL RESERVATION AT HELENA, MT, USA (SW518Q)  
**Attachments:** ConcurCalendarEntry.ics

Trip Overview

**Trip Name:** Hotel Reservation at HELENA, MT, USA

**Start Date:** July 15, 2018

**End Date:** July 16, 2018

**Created:** July 03, 2018, ZACHARY PIERCE (Modified: July 03, 2018)

**Description:** SF Site (Anaconda Alum): 2018 T 08L 303DD2 A882QB00. Travel to Helena, MT for Meeting with Montana DEQ to discuss Columbia Falls Aluminum status. Booked hotel within Concur. Travel by POV. No other transportation such as rail, air, or gov at duty location of Libby, MT.

**Trip Purpose:** 1-SUPERFUND SITE TRAVEL

**Agency Record Locator:** SW518Q

**Reservation for:** Michael A Cirian

**Total Estimated Cost:** \$106.93 USD

**Agency Name:** BCD\_EPA

Reservations

Sunday, July 15, 2018



**DBLTREE HELENA**

22 N Last Chance Gulch Helena MT 59601 US

**Checking In: Sun Jul 15**

15:00

Room 1, Days 1, Guests 1

**Confirmation: 98279403**

Status: Confirmed

**Checking Out: Mon Jul 16**

12:00

**Additional Information**

Daily Rate: \$99.00 USD

Total Rate: \$106.93 USD

**Room Details**

Room Description: RoomDescriptionCodeA01A08

Special Instructions: Nonsmoking

**Cancellation Policy**

48 Hr Cancellation Required

Total Estimated Cost

**Hotel:** \$106.93 USD

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Remarks

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FOR 24/7 TRAVEL ASSISTANCE PLEASE CONTACT  
THE BCD TRAVEL TEAM AT 1-866-964-1346  
FOR OUTSIDE THE US CALL COLLECT 770-829-2609  
FOR THE HEARING IMPAIRED- PLEASE DIAL 711  
TO ACCESS RELAY SERVICE- PROVIDE PHONE  
NUMBER OF 1-866-964-1346 TO ACCESS TRAVEL  
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DUE TO RECENT CHANGES IN THE FY15 GOVERNMENT CITY PAIR  
PROGRAM/PPP YOUR AIR RESERVATIONS ARE SUBJECT TO  
CANCELLATION BY THE AIRLINES IF NOT TICKETED AT LEAST  
48 HOURS PRIOR TO SCHEDULED DEPARTURE  
PLEASE ENSURE ALL NECESSARY APPROVALS ARE PROCESSED IN  
ACCORDANCE WITH YOUR AGENCY'S BUSINESS RULES BUT NO LESS  
THAN 3 BUSINESS DAYS PRIOR TO DEPARTURE TO ENSURE TICKETING.  
THIS 48 HOUR CANCELLATION RULE DOES NOT APPLY TO  
INTERNATIONAL RESERVATIONS UNLESS YOUR TRIP HAS DOMESTIC  
CONNECTIONS ON MORE THAN ONE AIRLINE OR THESE  
RESERVATIONS REQUIRE SEPARATE AIR TICKETS.  
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